

**MOUNT MAUNGANUI HOLIDAY HOME**  
**13a Sunrise Avenue, Mount Maunganui**

**CHECK IN: from 3pm**

**CHECK OUT: before 2pm**

**KEYS**

- A lock box containing the house keys is situated by the back door of the property. The code will be sent to you prior to your reservation. The sensor light situated above the back door should assist nighttime code entry.

**!! The keys MUST be returned to the lockbox before you return home and the lockbox locked by randomly tumbling the numbers away from the entry code!!**

□ **ACCOMMODATION**

The home is fully furnished and sleeps 6. Bedroom 1 : 1 queen bed; Bedroom 2 : 2 single beds; Bedroom 3 : 2 single beds.

□ **REAR UNIT**

The unit at the rear of the property is privately owned. We ask that you respect the owner's privacy and always keep clear access to their driveway.

□ **FURNISHINGS**

Fully equipped kitchen, washing machine, home ventilation system, Smart TV, and outside table and chairs.

□ **LINEN**

Duvets, blankets, and pillows are provided. *Existing duvet covers and pillowcases are for protection only.* For hygiene reasons please supply and use your **OWN** sheets/duvet covers, and pillowcases. **Soiled mattress and pillow protectors MUST be washed and replaced before you leave.**

Extra blankets may be required in winter. You will need to bring your own bath and beach towels.

□ **CLEANING SUPPLIES**

Bring your own supplies including toilet rolls, tea towels, anti-bacterial cleaner or disinfectant, septic tank safe dishwashing liquid, cleaning products and toilet cleaner, and basic cleaning materials (cloths, sponges, etc.)

□ **MOBILE / INTERNET**

Mobile phone coverage is available. Wi-Fi is provided - the SSID and password are detailed on the face of the modem located inside the hot water cupboard. *Apps such as Netflix are available on the Smart TV, however if your log in to your own account, remember to log out when you leave to prevent the next guests from accessing your account!*

□ **RUBBISH COLLECTION**

Rubbish collection is on a Monday morning - All rubbish must be separated and placed into the designated bins provided, and left kerbside for collection prior to 7.30 am. The green food scraps bin collection is weekly. Collection of the Red general rubbish bin, yellow recycling bin (plastic, tins, cans, paper, cardboard) and blue glass recycling (glass bottles and jar which must be rinsed, and lids removed) alternates each week. This calendar cycle is referred to by the Tauranga Council as week 2. Refer to [www.Taurange.govt.nz/kerbsidecollections](http://www.Taurange.govt.nz/kerbsidecollections) for more details.

□ **PLEASE CONSERVE WATER!**

Please conserve water by having limited short showers, using the public shower after being at the beach, and using the washing machine only if absolutely necessary.

***In an emergency and the unlikely event of a burst water pipe or water leak/flood in the house, the water supply must be switched off at the mains supply and the Club contacted immediately.***

□ **CLEANING**

The house must be left CLEAN on vacating the property – please refer to the Holiday Home Housekeeping Rules for our cleaning protocol. A charge may apply if the next occupant reports extra cleaning is necessary.

□ **POWER**

Please leave power ON when vacating.

***Do NOT turn off the fridge!***

***Do NOT turn off the sensor light switch*** (lower switch inside entranceway)

□ **HEALTH & SAFETY**

If a Guest and/or Member has a safety concern, or if there is a near miss, incident, or accident, the “Near Miss Report Form” and/or the “Accident Report Form” which can be found in the Club Documents on the ASSCI website, must be completed and forwarded to the Committee.

□ **SUGGESTIONS AND FEEDBACK**

To help us maintain our Club's home for your enjoyment, please complete the Guest Feedback form (QR code on the notice board) before you leave and submit it to us. We welcome all suggestions and feedback! Alternatively, you may complete the Guest Feedback Form and email it to us on [admin@assci.co.nz](mailto:admin@assci.co.nz)

***Treat this home with care – it is for you and other club members to enjoy!***